

Gwalior Bhubaneswar New Delhi Goa Nellore

Indian Institute of Tourism and Travel Management

Govindpuri, Gwalior 474011

Notice inviting Expression of Interest for campus WiFi Networking

Indian Institute of Tourism and Travel Management, invites Expression of Interest (EOI) for providing WiFi networking at its Gwalior and Bhubaneswar campuses from companies having experience of designing and implementing similar projects for national level institutes/universities. Companies interested to participate may submit EOI document. EOI document can be downloaded from the institute's website i.e. www.iittm.org or can be purchased from the reception counter of the institute for a fee of Rs. 500/-. The downloaded proposals shall be submitted alongwith a DD of Rs. 500 drawn in favour of Director, IITTM payable at Gwalior.

Sealed proposals may be sent in the name Director, IITTM, Govindpuri, Gwalior-474011. Last date of submission of EOI document is 04st Nov.'2011. Date of opening of EOI's is Nov 30, 2011.

Director

**DOCUMENT FOR SUBMITTING EXPRESSION OF INTEREST FOR
PROVIDING WI-FI NETWORKING AT GWALIOR AND BHUBNESWAR CAMPUSES OF
INDIAN INSTITUTE OF TOURISM AND TRAVEL MANAGEMENT**

Date and Time for submission of EOIs

Last date & time for submission of EOI: 4.00 p.m on Nov. 04, 2011

- EOI to be submitted at reception counter at Gwalior or to be sent by post.
- EOI shall be sealed in an envelope superscripted as EOI for WiFi.
- The envelope containing EOI shall be addressed to Director Indian institute of Tourism and Travel Management, Govindpuri, Gwalior- 474011.
- **No EOIs shall be accepted after the date and time given above.**

Date, Time and Place of opening of EOIs

Conference Hall, IITTM Gwalior at 3.00 pm on Nov 30, 2011.

(Representatives of the firms may remain present, if they so desire)

Chapter-1

INVITATION FOR EXPRESSION OF INTERST

Indian institute of Tourism and Travel Management is an autonomous organization under Ministry of Tourism, Government of India. It was started in 1983 with one campus and has grown into five campuses at Gwalior, Bhubaneswar, New Delhi, Goa and Nellore. It is the only institute in the country completely dedicated to tourism education and training.

IITTM is desirous of identifying agencies for establishing (plan, design, supply, install and maintain) state –of-art Wi-Fi network for its Gwalior and Bhubaneswar campuses.

DETAILS OF THE BID

1.	Issue of EOI document	From Nov 14, 2011 to Nov 30, 2011 between 10.00 a.m and 5.00 p.m & upto 12.00 noon on Oct 31, 2010.
2.	Last date and time of submitting EOI	At 3.00 p.m on Nov 30, 2011
3.	Date and time of opening of EOI	At 4.00 p.m on Nov 30, 2011
4.	Place of submitting and opening of EOIs	Indian Institute of Tourism and Travel Management, Govindpuri- Gwalior-474001

PROCEDURE FOR EOI

The prescribed EOI document superscripted “**EOI for Wi-Fi Networking**” addressed to **Director, Indian Institute of Tourism and Travel Management, Govindpuri, Gwalior 474011**, may be deposited at the reception counter of Gwalior institute by 4.00 pm on Nov 30, 2011. The EOIs may also be sent through Post so as to reach at the aforesaid address by due date and time.

In case an acknowledgement of receipt of EOI is desired (applicable to EOIs sent THROUGH POST ONLY), it should be sent under Registered Post with an acknowledgement due cover.

Note: Fax/Telex and incomplete offers will be rejected. Indian Institute of Tourism and Travel Management reserves the right to accept or reject any or all EOIs at its absolute discretion without assigning any reason, whatsoever or any notice.

Chapter –2
GENERAL TERMS AND CONDITIONS

1. The Expression of Interest must be accompanied with duly filled Information sheets and sufficient documentary evidence. Expression of Interest with incomplete Information Sheets or sufficient documentary evidence shall be rejected.
2. IITTM reserves the right to modify, expand, restrict, scrap, and refloat the Expression of Interest.
3. Formal Tender (Technical and Financial bids) will be invited later from the short listed respondents of this "Expression of Interest" for selection of final agency/ agencies.
4. The Agency must be Original Equipment Manufacturer (OEM) or their authorized representative. In case of authorized representative, authorization from OEM to participate in the EOI to be attached.
5. The agency should have been in operation for the period of at least 3 years as on 31.10.2011, as evidenced by any document issued by the Govt/Statutory body to be attached.
6. The annual turnover should not have been less than 5 Crores on an average during the last three financial years and the company should have been making profits in the last three financial years. The company must be well established and should be providing same kind of service.
7. The agency should have at least 3 years experience in implementation of Wi-Fi network with core competence in Wi-Fi implementation and supported similar solutions for educational institutions/ Government Sector. Documentary proof to be attached.
8. The agency's annual turnover in this area should be at least Rs1 Crore (Rupee one crore) in each of last three financial years. Attach documentary evidence (Audited balance sheet) for confirmation regarding turnover. The turnover refers to a company and not the composite turnover of its subsidiaries/ sister concerns etc.for 2008-2009, 2009-2010, 2010-2011.
9. The agency must have at least 10 (ten) network professionals on its rolls as on date.

10. The Wi-Fi Vendor/ Vendor Partner must guarantee that the offered equipment will be exclusively used only for this service.
11. The WiFi Vendor/ Vendor Partner must guarantee the complete equipment delivery, implementation, integration and commissioning not later than 3 Months from signing of agreement with IITTM.
12. The Wi-Fi Vendor/ Vendor Partner must provide all documents in English Language.
13. The Vendor/ Vendor Partner must provide a soft copy in ROM (Soft copy shall be without password Protection) and hard Copies one original and one spare copy of the complete document. In case of discrepancy between hard copy and soft Copy, hard copy shall prevail.
14. The agency should be registered with Service Tax department of Govt. (Should submit its valid documentary proof of sales Tax/ VAT Number, Service Tax registration number and details of income tax registration/ PAN number).
15. All disputes arising out of this EOI shall be subject to courts in Gwalior only.

IITTM reserves the right to verify/ confirm all original documentary evidence submitted by agency of above mentioned clauses of eligibility criteria. If EOI were not accompanied by all the above documents mentioned, the same would be rejected.

Undertaking for subsequent submission of any the above document will not be entertained.

NOTE:-

1. Compliance with the eligibility criteria should be indicated item-wise in a separate sheet with the page number of the supporting document (in the following format).

S.N.	Eligibility Criteria	Compliance (Yes/No.)	Insert Value or check-list in the box	Reference Enclosed Proof

CHAPTER 3

Requirement of IITTM

1. The existing infrastructure of IITTM should be preserved and used.
2. The Wireless infrastructure should be designed confirming to IEEE802.11a, IEEE802.11b and IEEE802.11g specifications.
3. The Proposed Wireless System should have automated WLAN configuration and management functions so that the network managers have the control, security, redundancy, and reliability needed to cost-effectively scale and manage the wireless networks as easily as they scale and manage their traditional wired networks.
4. The proposed Wireless system needs to be tightly integrated with a Wireless management System to support wireless data, voice, and video applications and deliver centralized security policies, wireless intrusion prevention system (IPS) capabilities, RF management, quality of service (QoS), and mobility.
5. The proposed wireless solution also needs to be easily managed through a web browser. The entire wireless system should be centrally managed. Individual network devices should be visible and Manageable..
6. In case, in future IITTM desires to extend this Wireless System to other campuses at NOIDA, Goa and Nellore, the system should be designed in such a way that IITTM can execute this at a later date as it needs to be centrally managed from the same console. The IT officials at Gwalior campus should be able to view and control the entire Wireless Network in real-time and should be able to control the access. It may be mentioned here that Gwalior and Bhubaneswar campuses are connected through a 2mbps leased line.
7. The proposed solution should be able to track the locations of wireless client and display the same on a digital map of the campus on a real-time basis for the purpose of security and asset management.
8. The system design should provide access to only authorized users.
9. The proposed WLAN system should be virtually hack proof with capability to prevent a wireless activity not conforming to the security policy of IITTM for any data leakage or unauthorized access.
10. There is a need to provide only internet access in the Wi-Fi network for a pre-designated limited period for the guests.
11. The vendor should be able to support the entire solutions on a 24 x 7 basis with a maximum response time of 4 hours.

CHAPTER 4

Scope of Work

1. Planning and designing of Wireless LAN network for IITTM campus as per the requirement mentioned above.
2. Supply, install, setup, support and maintain the WLAN infrastructure as per their submitted proposal.
3. The vendors are required to submit detailed technical information of the proposed system with network diagrams and a write –up on how proposed solution will meet the requirement of IITTM as mentioned above.
4. The Vendor/ vendor partner shall provide the detail information on service level standards for EOI, with respect to the following:-
 - Implementation, Integration and Commissioning
 - Maintenance and technical Support for 3^{years}
 - Replacement and repair
 - Technical training
 - Documentation

Chapter-5

Information sheet to be filled by Agencies

The details filled in these forms must be accompanied by sufficient documentary evidences, in order to verify the authenticity and correctness of the information.

Part- I

1.	Name of Agency	
2.	Address	
	Phone & Fax	
3.	Email address ,if any	
4.	Web site address, if any	
5.	Name of registration authority Registration number & Year of Registration Product/ Service for which registered	
6.	Central Service Tax	
7.	VAT/ Service Tax No.	
8.	PAN No.	
9.	Annual turn-over during financial years 2008-09, 2009-10, 2010-11.	
10.	Income Tax Paid during financial years 2008-09, 2009- 10, 2010-11.	
11.	Details of the ownership of the Firm (Name & Address of board of directors, partners, etc.	
12.	Name of the Authorized signatory, who is authorized to quote in tender and enter into rate contract (Power of attorney to be submitted)	
13.	Name of the bankers along with branch (as appearing in MICR Cheque) & Account #	

PART-II

Please provide details of at least one Wi-Fi project executed within India since 2008.

	Complete address of the organization with Contact Person name & phone number	
	Size of the organization network (# of nodes)	
	Total cost of the project	
	Year of Project establishment	

Enclose documentary proof & necessary details like work orders, design layout etc. for each projects.

Date: _____

Place: _____

Signature of the Authorized Signatory

